

Constitution Committee

Agenda

Date: Thursday, 19th September, 2013
Time: 2.00 pm
Venue: Committee Suite 1, 2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 5th June 2013.

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5. **Terms of Reference of the Civic Sub-Committee** (Pages 5 - 14)

To consider whether the terms of reference of the Civic Sub-Committee should be reviewed.

6. **Review of Powers and Responsibilities of Officers** (Pages 15 - 60)

To consider a newly-drafted section of the Constitution dealing with the Powers and Responsibilities of Officers and Proper Officer Provisions.

7. **Scheme of Delegation for the Implementation of the Scrap Metal Dealers Act 2013** (Pages 61 - 64)

To consider proposals for a Scheme of Delegation for the Implementation of the Scrap Metal Dealers Act 2013 which comes into force on 1st October 2013.

8. **Work Programme** (Pages 65 - 68)

To review the Committee's work programme.

THERE ARE NO PART 2 ITEMS